



## Community Development Department

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City of Snoqualmie  
38624 SE River St. | PO Box 987  
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### FINAL PLAT APPLICATION

The purpose of a Final Plat Application (FP) is to allow for the subdivision of land into 10 or more lots, tracts, parcels, or divisions for the purposes of sale, lease, transfer, or building development. The Final Plat is the final drawings of the subdivision and dedication prepared for filing for record with the King County Department of Records and Elections and containing all elements and requirements set forth in [Chapter 58.17 RCW](#) and in the Snoqualmie Land Use Code.

#### **FINAL PLAT APPLICATION SUBMITTAL REQUIREMENTS:**

1. Completed Application Form (see Page 3)
2. Updated Plat Certificate
3. Computer-generated calculations showing closure of all created lots and tracts
4. Evidence that all required sureties have been approved and are in effect
5. Evidence that any required covenants, conditions and restrictions applicable to the subdivision have been duly executed and recorded
6. Confirmation that the final plat application complies with all the requirements of [SMC 16.08.070](#)(B) through (E)

1. **Completed Application Form.** (See Page 3).
2. **Updated Plat Certificate.** A Plat Certificate from a title insurance company documenting the ownership and title of all interested parties in the plat and listing all encumbrances. The Plat Certificate must be dated within 30 days from the date of the application.
3. **Computer-generated calculations showing closure of all created lots and plans.** Provide complete field calculations and computations noted for the plat and details (if any) of all distances, angles, and calculations together with information on the error of closure.
4. **Evidence that all required sureties have been approved and are in effect**
5. **Evidence that any required covenants, conditions and restrictions applicable to the subdivision have been duly executed and recorded.** Provide documents containing all applicable restrictions and conditions, if any, required by the Hearing Examiner or at the discretion of the property owner, to be imposed on lots and tracts within the subdivision. Also, provide accurate outlines/purposes of use for any areas reserved by deed covenant for common use of owners of property within subdivision.

## FINAL PLAT APPLICATION FORM

Project Name:	Project Date:	Number of proposed lots:
Proposed Parking Spaces:	Building Heights:	Average Slope of Site %:
Lot Area Coverage (Building):	Lot Area Coverage (Paving):	Lot Area Coverage (Landscaping):
Number of proposed lots:	Is this site designated for special consideration on the City's Flood Hazard Base Map?	
Details of project or Proposed Use:		
Do you propose to develop this project in phases?	If yes, describe:	
Applicant/Agent Name:		
Applicant/Agent Address (City, State, Zip):		
Phone Number:	Email:	
Parcel Address(es):		
Parcel Number(s):		
Nearest Cross Street:	Current Zoning:	
Legal Owner(s): Submit notarized documentation that all property owners agree to the proposed land use action. Note: The following information is the be completed if property owner is different from applicant.		

Property Owner(s):	
Phone Number:	Email:
Property Owner Address (City, State, Zip):	

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

*\*I certify that I am the owner of the property depicted on the above section marked "project address or location" and, if applicable, I hereby give consent to my authorized applicant/agent, who is identified above by the section marked "applicant/agent", to apply for any and all necessary permits for proposed project hereby identified below in the section marked "Details of project or Proposed Use"*

Signature of Applicant/Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

*\*I am an authorized agent representing the landowner(s) and have been given consent by the land owner(s) to seek permits.*

Relation to project: \_\_\_\_\_