

Written description of internal coordination mechanisms

(Required by March 31, 2015, S5.A.5.b)

In 2014, the Public Works (PW) and Planning Departments collaborated extensively on NPDES Stormwater permit needs. Approximately 30% of the Snoqualmie Associate Planner position is funded through public works, helping support collaborative efforts such as grant applications, implementation, and – to date – NPDES II Municipal Stormwater Permit implementation.

- Beginning drafts of the SWMP.
- Coordinating riparian restoration with the help of [Mountains to Sound](#) staff, who also gathered citizen volunteers for the events.
- Hosting an Open House for the Northern St. LID design, which provided education and outreach on designed bio-swale improvements, which staff from both departments helped lead.
- Coordinating updates to the City Stormwater page, including links to NOIs and information on the SWMP.
- Begin an NPDES II Staffing needs assessment with Tetrattech under City contract.

Staff from both departments actively edited draft documents, attended meetings, and provided input on the above items.

In 2015, the Planning Department joined the Building Department and became the Community Development Department. In the early part of this year, the Public Works (PW) and the Community Development (CD) Departments continued to collaborate to meet NPDES II Stormwater Permit requirements, including:

- Refining the 2015 SWMP
- Establishing a Stormwater Geodatabase with the help of the CD and IT departments, the PW Operations Manager and PW Streets Division Staff.
- Establishing a Business Spills Outreach program, rolled out with [ECOSS](#)
- Developing NPDES Stormwater Print materials for distribution.
- And coordinating two trainings for the Police, Fire, PW and CD Departments on IDDE and O&M.
- Completing the NPDESII Staffing needs assessment with Tetrattech.

Many of the contracts for the January 2015 items above were discussed, refined and/or approved in November-December of 2014. They shall be reported in 2015 as well.