



**ARPA COUNCIL COMMITTEE &
COMMITTEE OF THE WHOLE HYBRID MEETING**
Thursday, June 23, 2022, at 5:00 PM

MAYOR & COMMITTEE MEMBERS

Mayor Katherine Ross
Councilmember/Chair Bryan Holloway,
Councilmembers Cara Christensen & Robert Wotton

LOCATION

Snoqualmie City Hall & Zoom
38624 SE River Street | Snoqualmie, WA 98065
Phone: 425.888.1555 | www.snoqualmiewa.gov

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

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***Please be advised that while this is an open public meeting,
there will be no opportunity for public comments or participation.***

CALL TO ORDER & ROLL CALL

SPECIAL BUSINESS

AB22-085: ARPA Appropriation Authorization for Small Businesses and Community Organizations

ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB22-085
June 27, 2022
Committee Report**

AGENDA BILL INFORMATION

TITLE:	AB22-085: ARPA Appropriation Authorization for Small Businesses and Community Organizations	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	RECOMMENDED ACTION:	
	Authorize the appropriation of \$749,931 of ARPA funding for the Snoqualmie Small Business and Community Organization fund.	

REVIEW:	Department Director/Peer	Jen Ferguson	6/6/2022
	Finance	Drew Bouta	6/6/2022
	Legal	n/a	
	City Administrator	Mike Sauerwein	6/6/2022

DEPARTMENT:	Finance		
STAFF:	Samantha Brumfield, Recovery Coordinator		
COMMITTEE:	ARPA Council Committee	COMMITTEE DATE: June 9, 2022 and June 16, 2022	
COUNCIL LIAISON:	Bryan Holloway	Cara Christensen	Rob Wotton
EXHIBITS:	1. ARPA Scoring Matrix		

AMOUNT OF EXPENDITURE	\$ 749,931
AMOUNT BUDGETED	\$ 1,905,000
APPROPRIATION REQUESTED	\$ 0

SUMMARY

SUMMARY STATEMENT

The purpose of this agenda bill is to authorize the expenditure of ARPA (American Rescue Plan Act) funds to support small businesses and community organizations in the City of Snoqualmie.

BACKGROUND

On June 16, 2021, the City received \$1,905,000 in a first “tranche” of ARPA funding through the U.S. Department of the Treasury. On November 8, 2021, the City Council authorized a budget amendment that appropriated the ARPA funds received in a newly established fund called the “ARPA Covid Local Recovery Fund” (#150) for disbursement internally and externally on eligible uses.

On October 8, 2021, the City requested applications from businesses, non-profit organizations, and residents to assess community needs. Based on the response from the community at that time, up to \$950,000 of the ARPA funds were earmarked for community relief grants to help small businesses, non-profit organizations, and residential households recover from the negative economic impacts of the COVID-19 pandemic.

Council [Resolution No. 1614](#), adopted April 25, 2022, established a small business and community organization support program in response to the public health COVID-19 Pandemic. Resolution No. 1614 also authorized the Mayor and City Administration to negotiate a contract with Helping Hands, a local social service organization. Helping Hands will serve in a contractor role to qualify individuals and households so that the City may administer rent or mortgage relief of up to \$5,000 per household.

ANALYSIS

The Eligibility Criteria (established in [Resolution No. 1614](#)) was applied to all applications received by the community. This objective scoring process ensured funds were distributed in a method that is equitable, transparent, and accountable to the community. Relief funding awards, of up to \$25,000 for eligible small businesses/nonprofits, have been determined by the committee.

BUDGET IMPACTS

The Administration recommends authorizing the expenditure of ARPA funds in the amount of \$749,931 to support small businesses and community organizations in Snoqualmie. The City appropriated \$1,905,000 in the 2021-2022 Biennial Budget for eligible ARPA uses and has incurred nearly \$34,000 to-date. As a result, the City has a remaining allocation of \$1,871,000 and after accounting for \$749,931 proposed in this agenda bill, the remaining budget of \$1,121,069 is available. Therefore, sufficient appropriation exists within the current 2021-2022 Biennial Budget (ARPA Covid Local Recovery Fund (#150)) to fund the expenditures.

NEXT STEPS

The Administration will draft contracts for small businesses and non-profits and distribute funds.

RECOMMENDED ACTION

Move to authorize the appropriation of \$749,931 of ARPA funding for the Snoqualmie Small Business and Community Organization fund.

City of		Snoqualmie	
Program Name		ARPA (SLFRF)	
Decision Matrix		Small Business & Non-Profit	
Funds Allocation Table		Max distribution: \$25,000 for Small Business & Non-Profits \$50,000 for Anchor Non-Profits	
	Score	Distribution Amount	
	20 to 25	up to \$25,000	
	14 to 19	up to \$20,000	
	8 to 13	up to \$15,000	
	1 to 7	up to \$10,000	

Criteria Description	Criteria 1	Criteria 2	Criteria 3	Criteria 4	Weighted Score Max
	Sustainability & Capital Investment	Brick & Mortar/ Snoqualmie Address	Demonstrated Loss of Revenue	Community Based Industry	
Weight	Criteria 1	Criteria 2	Criteria 3	Criteria 4	
	12	8	4	6	30
	40%	27%	13%	20%	100%

Ranking Scale	5 = Expanding service	5 = Both	5 = > 50% loss	5 = Childcare OR Speciality good/service	Ranking Score Max
	3 = Equipment or storefront improvement	3 = Snoqualmie Address only	3 = 25% - 50% loss	3 = Restaurant	
1 = Staff or other investment	1 = Brick & Mortar with no Snoqualmie address, but serves SnoValley	1 = < 25% loss	1 = Grocery, gas, coffee stand		
0 = None	0 = Other	0 = No loss	0 = Other		20

Applicants & Scoring	Score	Recommended Award
Snoqualmie Brewery	23	\$25,000
Andre's Cleaners	20	\$25,000
Buckshot Honey	18	\$20,000
SWC Properties	12	\$0
WG Wines	23	\$25,000
Down to Earth	18	\$5,200
AAHAAR	18	\$20,124
Admiral Enterprises	4	\$0
Bindlestick	20	\$12,000
Brewed Awakening	9	\$7,500
Cafe Minee	14	\$0
Carousel	14	\$20,124
Chickadee Market LLC	14	\$5,000

Applicants & Scoring	Score	Recommended Award
Dark Horse Brew	9	\$7,500
DMW Martial Arts	15	\$12,500
Dough Gals (Mezzaluna)	13	\$14,665
Education for a Brighter Future (Goddard School)	20	\$25,000
Edvantage Plus (Mathnasium)	18	\$8,000
El Tacontento LLC dba Sahara Pizza and Bowling	15	\$5,000
Explore and Grow Learning Center LLC	23	\$25,000
Fitness Pro Snoqualmie LLC (Anytime Fitness)	16	\$20,124
Gateway Gas and Deli	9	\$14,665
Gesualdo LLC (Francesco's)	20	\$5,000
Happy at the Bay Teriyaki (Asian Live)	14	\$15,000
Himitsu Teriyaki (Crystal Teriyaki)	11	\$10,000
HSDMA Downtown Merchants	17	\$10,000
Infusion Bar & Grill (DnB Enterprise)	17	\$20,124
Issar LLC (Subway)	11	\$14,665
Joyful Noise Home Daycare	17	\$5,000
KidsCove	19	\$14,000
Mohamed Tuffa (Uber)	6	\$0
OrangeChild	4	\$0
Pineapple Life	16	\$20,124
Positive Ally Learning Center (Zakit LLC)	17	\$20,124
Reclaimed a Wellness Space	19	\$10,000
Ridge Cupbob and Ramen (Garden Inc)	15	\$10,000
Snoqualmie Herfy's	14	\$10,000
Snoqualmie Ice Cream (Snoqualmie Holdings)	19	\$5,000
Snoqualmie Nails	10	\$14,665
Tinnea & Associates	10	\$14,665
Subtotals		\$495,767
NonProfits		
CarePoint Clinic	13	\$5,000
Church on the Ridge (Kids Club)	13	\$0
Empower Youth Network	15	\$20,000
Encompass NW	14	\$15,000
Helping Hands Ministry	12	\$0
Mamma's Hands	13	\$10,000
Meadowbrook Farm Preservation Assoc	22	\$12,000
Rotary Club of Snoqualmie Valley	9	\$0
Snoqualmie Valley Eagles 3529	18	\$10,000
Snoqualmie Valley Food Bank	16	\$15,000
Snoqualmie Valley Shelter Services	25	\$25,000
Snoqualmie Valley YMCA	25	\$25,000
Snoqualmie Valley Chamber of Commerce	13	\$14,665
Tolt Congregational United Church of Christ	1	\$2,500
Anchor Nonprofits		
NW Railway Museum	20	\$50,000
Sno King Ice Arena	16	\$50,000
	Subtotal	\$254,165
	TOTAL	\$749,931

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AAHAAR	18	\$19,598
Admiral Enterprises	4	\$0
Bindlestick	20	\$12,000
Brewed Awakening	9	\$7,439
Cafe Minee	14	\$0
Carousel	14	\$19,598
Chickadee Market LLC	14	\$5,000
Dark Horse Brew	9	\$7,439
DMW Martial Arts	15	\$12,500
Dough Gals (Mezzaluna)	13	\$14,139
Education for a Brighter Future (Goddard School)	20	\$25,000
Edvantage Plus (Mathnasium)	18	\$8,000
El Tacontento LLC dba Sahara Pizza and Bowling	15	\$5,000
Explore and Grow Learning Center LLC	23	\$25,000
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Tolt Congregational United Church of Christ	1	\$2,500
Anchor Nonprofits		
NW Railway Museum	20	\$50,000
Sno King Ice Arena	16	\$50,000
	Subtotal	\$252,791
	TOTAL	\$749,931